Email Indemnity

Instructions sent to us by email as a pdf, signed in accordance with the account mandate, can be accepted if we have the relevant indemnity.

Please complete this form if you would like us to accept instructions by email and return to CCLA by post. We cannot accept any email instructions until we have received the original copy of this form.

Important Information: A pdf attachment to your email is your instruction to us and should be sent to scanning@ccla.co.uk Do not send the original documentation in the post and do not resend the email and/or the attachment as your instruction may be processed again. **This mailbox will automatically upload the pdf for processing so any additional information contained in the body of the email will not be seen. If you have any additional information about the instruction please send your email and pdf to clientservices@ccla.co.uk**

Authority to accept email instructions

Client name

Client number(s)

In consideration of CCLA agreeing to accept from us, notwithstanding the terms of the relevant mandate, from time to time instructions purporting to come from us in the form of email instructions in relation to our account(s), we confirm that:

- We are aware of the possible risks involved in connection with the giving of any email instructions inasmuch as, but not limited to CCLA not being in a position to verify our signatures to the original document, email instructions purportedly with respect to our account and as given by us and CCLA not being able to distinguish that such email instructions have not come from us

- We undertake to keep CCLA fully indemnified at all times from: all actions; proceedings; claims; loss; damage; costs and expenses including consequential losses/damages which may be brought against CCLA or suffered or incurred by CCLA and which shall have arise neither directly or indirectly out of or in connection with CCLA accepting email instructions purportedly from us and acting thereon, whether or not the same are from us

Authorisation

Signature

Print name

Daytime telephone number

Signature

Print name

Daytime telephone number

Date (dd/mm/yyyy)

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