

Form to sell shares in The CBF Church of England Funds

Please call our Client Services Team on 0800 022 3505 if you would like help to complete this form.

This form should be returned by post to CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET or by email as a pdf to correspondence@ccla.co.uk if there is an email indemnity in place.

This form should be completed in BLOCK capitals using black ink. One form should be used for a single transaction.

Date (dd/mm/yyyy) CBF Church of England account number that you wish to sell shares from (including the letter at the end)

Account name

Please tick which CBF Church of England Fund you wish to sell from:

- | | | | |
|--|--|-------------------------------------|---|
| S: Investment Fund Income | J: Investment Fund Accumulation | L: Global Equity Income Fund Income | M: Global Equity Income Fund Accumulation |
| X: UK Equity Income Fund Income | Y: UK Equity Income Fund Accumulation | P: Property Fund Income* | |
| F: Fixed Interest Securities Fund Income | K: Fixed Interest Securities Fund Accumulation | | |

Value Number of units Please tick to withdraw all Please tick to close account
£ **OR** **OR**

Amount in words for value or shares

Reason for transaction

Please tick one option:

1

Please send a BACS payment to the nominated bank account

OR

2

Transfer shares/proceeds to the following CBF Church of England Fund account in the Charity's name

Account name

Account number (including the letter at the end)

The transaction will be processed as detailed in the appropriate Fund's scheme Information

Authorised signature(s) This form must be signed in accordance with the current mandate.

Print name

Print name

Daytime telephone number

Daytime telephone number

Dealing in The CBF Church of England Funds (*except for The CBF Church of England Property Fund) normally takes place every Tuesday. Your written instructions to deal should be at CCLA's office by 5.00pm on the preceding business day. Instructions received after this time will be processed on the next available dealing day.

*The CBF Church of England Property Fund dealing normally takes place on the last Tuesday of each month. Redemption requests for the Property Fund are subject to a minimum notice period of 90 calendar days and will be processed as detailed in the Fund's Scheme Information.

Contract Note(s) confirming the transaction(s) will be sent to the Correspondent.

Senator House, 85 Queen Victoria Street, London EC4V 4ET
Freephone: 0800 022 3505

CCLA Investment Management Limited (registered in England No. 2183088) Registered address: Senator House, 85 Queen Victoria Street, London, EC4V 4ET is authorised and regulated by the Financial Conduct Authority. The CBF Funds Trustee Limited is a registered charity (No. 1116932) and is registered in England as a company limited by guarantee (No. 5957490) at the address above.

Data Protection Legislation: CCLA is a data controller and will hold relevant personal details which have been supplied to the manager for the purposes of fulfilling its obligations to clients. Data will be stored by CCLA and treated as confidential. CCLA will not provide details to any other party except where necessary to fulfill the service obligations described, or where required by law. Full details of CCLA's Privacy Notice are available on CCLA's website. Full details of CCLA's Data Protection Policy are available on request.

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