

# REDEMPTION FORM

On completion please email [correspondence@ccla.co.uk](mailto:correspondence@ccla.co.uk) (pdf only).

**Please call 0800 022 3505 if you have any questions completing this form.**

Please complete this form in BLOCK CAPITALS and, if being completed by hand, using **black ink**.  
One form should be used for a single transaction. .

0123456789 number

## SECTION 1 TRANSACTIONAL DETAILS

Name of client

Account name (subtitle of account)

Account number

Sell shares to the value of £

Amount in words

or

Number of shares

## SECTION 2 PAYMENT DETAILS

Remittance will be to your nominated bank account by (please tick one option)

BACS

CHAPS

**Note: This transaction will be processed as detailed in the Fund's Prospectus.**

## SECTION 3 AUTHORISATION

We are authorised signatories on behalf of the organisation. The form has been signed in accordance with the current mandate held by CCLA.

Title

Forename

Surname

Date (dd/mm/yyyy)

Daytime telephone number

Signature

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Title

Forename

Surname

Date (dd/mm/yyyy)

Daytime telephone number

Signature

**Contract notes confirming the transaction will be sent to the main contact. Please help us keep our records up to date by notifying us immediately of any changes. A form is available on request for this purpose.**

**Data Protection Legislation:** CCLA is a data controller and will hold relevant personal details which have been supplied to the manager for the purposes of fulfilling its obligations to clients. Data will be stored by CCLA and treated as confidential. CCLA will not provide details to any other party except where necessary to fulfill the service obligations described, or where required by law. Full details of CCLA's Privacy Notice are available on CCLA's website. Full details of CCLA's Data Protection Policy are available on request.

**w:** [www.ccla.co.uk](http://www.ccla.co.uk)

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