

# Buy shares form

## ! Important information

### Please read before completing this form.

This form can be used for adding shares to an existing or newly opened account. Please request an additional account application form if you require a new account.

One form should be used for a single transaction.

Capitalised terms not defined within this form shall have the meaning given to them in the current Prospectus as amended, modified, supplemented and/or replaced from time to time. As a reminder, 'ACD' stands for the Authorised Corporate Director which is CCLA Investment Management Limited and 'Company' is defined as CCLA Public Sector Investment Fund.

Please call our Client Services Team on freephone **0800 022 3505** if you have any questions about this form or would like to discuss any additional support needs. Please note that telephone calls are recorded. If being completed by hand, please use black ink and write in BLOCK CAPITALS.

All pages of this form should be returned to **CCLA, PO Box 12892, Dunmow, Essex CM6 9DL**. Alternatively, a PDF version of the form can be sent to **cclaclientservices@fnztaservices.com** if an email instructions authority is in place.

If you are sending your instruction by email, please do not send the original documentation in the post and do not resend the email and/or the attachment as your instruction may be processed again.

Date (dd/mm/yyyy)

Account name

Account number

I/We wish to invest the amount below, as indicated:

Fund name	Share Class (SC)	SEDOL	ISIN	Lump sum investment amount
<b>Public Sector Deposit Fund</b>	SC 2 - Non-Public Sector	B63PK14	GB00B63PK144	£
	SC 3 - Non-Public Sector	B5NJYN9	GB00B5NJYN91	£
	SC 4 - Public Sector	B3LDFH0	GB00B3LDFH01	£
	SC 5 - Public Sector	B63CRP8	GB00B63CRP89	£

Please note: the minimum initial investments and holdings for each share class are: SC 2 - £25,000, SC 3 - £15,000,000, SC 4 - £1,000,000 and SC 5 - £25,000. There is no minimum on subsequent investments. If the minimum holding in a share class rises to meet or exceed the respective amount the ACD has the discretion to effect a transfer of a Shareholder's entire holding to a lower fee share class. The ACD may use this discretion at any time.

## Payment method

### Bank transfer

**Important: Settlement must be made on the date of the investment. To help us match the money to your account, please use your account number (or if not known, your account name) as your electronic payment reference.**

Account name:	HSBC Bank plc as depositary of the Public Sector Deposit Fund	Sort code:	40 05 30
Bank:	HSBC	Account number:	74455479
		SWIFT/BIC code:	MIDLGB22
		IBAN:	GB81MIDL40053074455479

OR

### Cheque enclosed

Payable to **CCLA Investment Management Limited – CMPA**.

We cannot accept cheques payable to you, the fund or cheques drawn by a third party.

## Declaration

**Before signing, you should CAREFULLY READ the Key Investor Information Document, Prospectus, and the Approach to Sustainability document (consumer-facing disclosure). Please also make sure you keep a copy of these documents for your records. Please call our Client Services Team on 0800 022 3505 if you do not understand these documents.**

**The ACD reserves the right to request additional identification verification or supporting documentation to the satisfaction of the ACD and will use proprietary database searches in support of that process.**

 **Warning:** Your capital is at risk, you could lose some or all of your investment

**Please tick here to confirm that:**

You have NOT received advice from a Financial Adviser to make your proposed investment in the Public Sector Deposit Fund.

All the information that you have provided in relation to this investment is accurate.

The investments that you are making belong to you and you are not investing on behalf of anyone else.

I/We have read, understood and retained the Key Investor Information Document (KIID) in conjunction with the Prospectus and Approach to Sustainability document (consumer-facing disclosure).

I/We understand that the ACD will carry out electronic verification of identity checks and that I/We will provide any further information to the ACD on request where it reasonably needs this to comply with its regulatory obligations.

I/We understand that the purchase of Shares will be effected at the next Valuation Point after ACD's acceptance of my/our application form and that a contract note giving details of the Shares purchased will be issued no later than the next Business Day following the Valuation Point.

I/We acknowledge that I/we may request the latest annual and half-yearly long reports and Prospectus of the Company, and that these are available from the ACD's website and offices.

I/We understand that any monies held as client money on my/our behalf will be held in a client money account which is a non-interest bearing account. In particular, I/we acknowledge and agree that until the end of the business day following the date of receipt of my/our money, it is possible that CCLA will not hold my/our money as client money and therefore it will not be segregated under the FCA's client money rules.

I/We give permission for client money held on my/our behalf to be transferred to another provider, should the ACD become insolvent.

I am/We are not (a) US Person(s) nor am I/are we applying for Shares on behalf of (a) US Person(s) nor am I/are we applying for Shares in order to further offer, sell or transfer such Shares directly or indirectly to (a) US Person(s), (a 'US Person' is a national, citizen or resident of the United States of America, including green card holders, or a corporation or partnership organised under the laws of the United States of America or having a principal place of business in the United States of America).

If my/our status as a non-US Person should change, I/we will immediately inform the ACD. In such event, I/we agree that the ACD shall be entitled to (but shall not be obligated to) repurchase, or to require us to sell our Shares to a person designated by the ACD.

**Authorised signature(s)**

Full name

Full name

Daytime telephone number

Daytime telephone number

---

CCLA  
One Angel Lane  
London EC4R 3AB



Freephone **0800 022 3505**  
**clientservices@ccla.co.uk**  
**www.ccla.co.uk**

---

CCLA Investment Management Limited (registered in England & Wales No. 2183088), whose registered address is: One Angel Lane, London EC4R 3AB, is authorised and regulated by the Financial Conduct Authority and is the Authorised Corporate Director of CCLA Public Sector Investment Fund. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund.

Data Protection Legislation: CCLA is a data controller and will hold relevant personal details which have been supplied to the ACD for the purposes of fulfilling its obligations to clients. Data will be stored by CCLA and treated as confidential. CCLA will not provide details to any other party except where necessary to fulfill the service obligations described, or where required by law. Full details of CCLA's Privacy Notice are available on CCLA's website. Full details of CCLA's Data Protection Policy are available on request.