

Form to buy additional units in the COIF Charity Funds

Please call our Client Services Team on 0800 022 3505 if you would like help to complete this form. This form should be completed in BLOCK capitals using black ink.

This form should be returned by post to CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET or by email as a pdf to correspondence@ccla.co.uk if there is an email indemnity in place.

This form can only be used for adding units to an existing account. Please request an application form if you require a new account.

One form should be used for a single transaction.

Date (dd/mm/yyyy)

Account number that you wish to buy units in

Account name

Please tick which COIF Charity Fund you wish to buy units in:

T: Investment
Fund Income

R: Investment Fund
Accumulation

U: Global Equity
Income Fund Income

Z: Global Equity Income
Fund Accumulation

AA: Ethical Investment
Fund Income

AB: Ethical Investment
Fund Accumulation

V: Property Fund
Income*

B: Fixed Interest
Fund Income

A: Fixed Interest
Fund Accumulation

Value

£

Amount in words

Reason for transaction

Please tick one option:

Date Payment will arrive
(dd/mm/yyyy)

Cheque (enclosed) *Payable to COIF*
(name of fund from list above)

OR

BACS

OR

CHAPS

OR

*We cannot accept cheques payable to
CCLA or your Charity.*

Transfer from existing COIF Charities Deposit Fund account below

COIF Charities Deposit Fund account number that payment is to be made from

C

Declaration

I/We have read, understood and retained the Key Information Document in conjunction with the Scheme Particulars.

Authorised signature(s) This form must be signed in accordance with the current mandate.

Print name

Print name

Daytime telephone number

Daytime telephone number

Dealing in the COIF Charity Funds normally takes place every Thursday. (*COIF Charities Property Fund takes place on the last Tuesday and last Thursday of each month).

Your written instructions to deal should be at CCLA's office by 5pm on the preceding business day. All instructions received after this time will be held until the following dealing day. Contract Notes confirming the transaction will be sent to the Correspondent.

Senator House, 85 Queen Victoria Street, London EC4V 4ET
Freephone: 0800 022 3505

CCLA Fund Managers Limited (registered in England No. 8735639). Registered address: Senator House, 85 Queen Victoria Street, London, EC4V 4ET is authorised and regulated by the Financial Conduct Authority. The COIF Charity Funds are registered charities (Nos. 218873, 803610, 1046249, 1093084, 1121433 and 1132054).

Data Protection Legislation: CCLA is a data controller and will hold relevant personal details which have been supplied to the manager for the purposes of fulfilling its obligations to clients. Data will be stored by CCLA and treated as confidential. CCLA will not provide details to any other party except where necessary to fulfill the service obligations described, or where required by law. Full details of CCLA's Privacy Notice are available on CCLA's website. Full details of CCLA's Data Protection Policy are available on request.

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