

# Form to buy units in the CCLA Charity Authorised Investment Fund

**Important information:** Please read before completing this form.

Please call our Client Services Team on 0800 022 3505 if you would like help to complete this form.

This form should be completed in BLOCK capitals and, if completing by hand, using black ink.

This form can be used for adding units to an existing or newly opened account. Please request an application form if you require a new account.

One form should be used for a single transaction.

All pages of this form should be returned to CCLA Investment Management Limited, Senator House, 85 Queen Victoria Street, London EC4V 4ET.

Alternatively, a PDF version of the form can be sent to [correspondence@ccla.co.uk](mailto:correspondence@ccla.co.uk) if an email instructions authority is in place. If you are sending your instruction by email, please do not send the original documentation in the post and do not resend the email and/or the attachment as your instruction may be processed again.

Date (dd/mm/yyyy)

## Catholic Investment Fund

Account name

Account number

Value

Amount in words

**Please tick one option:**

### Bank transfer

Date payment will arrive (dd/mm/yyyy)

**OR**

### Transfer from an existing COIF Charities Fund account

Please tick which COIF Charities Fund and unit class you wish to transfer from:

T: Investment Fund Income Units

R: Investment Fund Accumulation Units

U: Global Equity Income Fund Income Units

Z: Global Equity Income Fund Accumulation Units

AA: Ethical Investment Fund Income Units

AB: Ethical Investment Fund Accumulation Units

V: Property Fund Income Units

B: Fixed Interest Fund Income Units

A: Fixed Income Fund Accumulation Units

C: Deposit Fund

COIF Charities Fund account number

## Declaration

I/We have read, understood and retained the Key Information Document in conjunction with the Prospectus.

## Authorised signature(s) This form must be signed in accordance with the current mandate.

Full name

Daytime telephone number

Full name

Daytime telephone number

### OFFICE USE ONLY

Please tick if this instruction is for a managed fund services client.

Senator House, 85 Queen Victoria Street, London EC4V 4ET  
Freephone: 0800 022 3505 | [www.ccla.co.uk](http://www.ccla.co.uk)

CCLA Fund Managers Limited (Registered in England and Wales No. 8735639), whose registered address is: Senator House, 85 Queen Victoria Street, London EC4V 4ET is authorised and regulated by the Financial Conduct Authority and is the Manager of the CCLA Charity Authorised Investment Fund (registered charity no. 1192761).

Data Protection Legislation: CCLA is a data controller and will hold relevant personal details which have been supplied to the Manager for the purposes of fulfilling its obligations to clients. Data will be stored by CCLA and treated as confidential. CCLA will not provide details to any other party except where necessary to fulfill the service obligations described, or where required by law. Full details of CCLA's Privacy Notice are available on CCLA's website. Full details of CCLA's Data Protection Policy are available on request.