CCLA
for Charities
80 Cheapside, London EC2V 6DZ Freephone: 0800 022 3505

APPLICATION TO OPEN AN ADDITIONAL ACCOUNT
COIF Charities Ethical Investment Fund

This form should be completed in BLOCK capitals using black ink

Please request a full application form if your Charity does not have any accounts in the COIF Charities Ethical Investment Fund.

This account will be operated in accordance with the current mandate for the Charity.

SECTION 1 YOUR CHARITY

CCLA account name

Existing Client number

SECTION 2 PAYMENT

Please buy COIF Charities Ethical Investment Fund

☐ **Income Units** or ☐ **Accumulation Units**

for a new account subtitled

2.1 Please buy on our behalf units to the value of £

(please tick one option)

☐ **Please debit our COIF Charities Deposit Fund account No.** c

OR

☐ We enclose a cheque payable to **"COIF Charities Ethical Investment Fund"**

Cheques received before the dealing day will be banked within one day of receipt and held in a "fund intake in advance account" for investment in the Fund on the dealing day. Interest will not be payable.

OR

☐ Payment will be made by BACS/CHAPS

(Instructions to make payments by BACS or CHAPS are included in the Scheme Particulars).

SECTION 3 DIVIDEND PAYMENTS **(Please complete for Income Units only).**

3.1 Please pay quarterly Income Unit dividends as follows: (please tick one option)

☐ **Into our COIF Charities Deposit Fund account No.** c

OR

☐ To our charity's bank/building society account at

Continue overleaf

Bank/Building society name

Branch title

Account name

Sort code

Account number

Building society reference (if applicable)

Payments may only be made to a bank account in the charity's name. Please attach a copy of a bank statement confirming these details. We will not be able to update our records if this is not provided.

SECTION 4 WITHDRAWAL INSTRUCTIONS

4.1 Please provide withdrawal instructions. Send withdrawal payments to:

Bank/Building society name

Branch title

Account name

Sort code

Account number

Building society reference (if applicable)

Payments may only be made to a bank account in the charity's name. Please attach a copy of a bank statement confirming these details. We will not be able to update our records if this is not provided.

SECTION 5 AUTHORISATION

This form must be signed in accordance with the current mandate.
On behalf of the Charity, we agree to be bound by the terms and conditions of the Scheme and the Scheme Particulars of the COIF Charities Ethical Investment Fund (including our obligation to advise you immediately of any change to the mandate).

We authorise you to accept faxed instructions that purport to be properly issued and signed in accordance with our current mandate. We indemnify you against any costs that you may incur in respect of any loss arising from your acting on such instructions.

Signature

Print name

Position

Signature

Print name

Position

A 4 5 0 9

Date

CCLA Investment Management Limited (registered in England No. 2183088 at 80 Cheapside, London EC2V 6DZ) is authorised and regulated by the Financial Services Authority and is the manager of the COIF Charity Funds (Registered Charity Nos. 218873, 803610, 1046249, 1093084, 1121433 and 1132054).