



80 Cheapside London EC2V 6DZ
 Client Service:
 Telephone: 0800 022 3505 Fax: 0844 561 5126 www.ccla.co.uk

A. Transaction Details

| | |
|---|--|
| Name of Account | |
| Subtitle (if applicable) | Account Number |
| Please sell: P: Property Fund Income N: Property Fund Accumulation | |
| Shares to the value of £ | or Number of Shares |
| We would be very grateful if you could tell us the reason for this sale: (please tick one option) | |
| For Charitable expenditure <input type="checkbox"/> | For Operational expenditure <input type="checkbox"/> For investment elsewhere <input type="checkbox"/> |

B. Payment Details

Please indicate your payment instructions by ticking one of the following boxes.

1 Pay the proceeds of the above sale by BACS to the following account in the Charity's name. (We cannot pay to a third party)

| | |
|--|----------------|
| Bank/Building Society Name | Branch Title |
| Bank/Building Society Account Name | |
| Sort Code | Account Number |
| Building Society Reference (if applicable) | |

2 Issue a cheque in favour of the Charity and send it to the Correspondent.

3 Transfer the shares/proceeds to a CBF Church of England Deposit Fund account. D

4 Transfer the shares/proceeds to another existing account in the CBF Church of England Funds.

| |
|----------------|
| Full Name |
| Account Number |

5 Transfer the proceeds to a new account. An application form in respect of this new account is attached.

C. Authorisation

We are authorised signatories on behalf of the Charity. The form has been signed in accordance with the current mandate held by CCLA.
 AUTHORISED CORRESPONDENT (to whom all correspondence will be addressed)

| | | |
|------------------------|----------------------------|------------------|
| Title | Christian Names | Surname |
| Date of Birth | Position | Daytime Tel. No. |
| Home Address | | |
| Post Code | Date moved to this address | Signature |
| Email Address | Date | |
| AUTHORISED SIGNATORIES | | |
| Title | Christian Names | Surname |
| Date of Birth | Position | Daytime Tel. No. |
| Home Address | | |
| Post Code | Date moved to this address | Signature |
| Email Address | | |
| Title | Christian Names | Surname |
| Date of Birth | Position | Daytime Tel. No. |
| Home Address | | |
| Post Code | Date moved to this address | Signature |
| Email Address | | |

Dealing in the CBF Church of England Property Fund normally takes place on the last Tuesday of each month. Your written instructions to deal should be at CCLA's office by 5pm on the preceding business day. All instructions received after this time will be held until the following dealing day. Contract Notes confirming the transaction will be sent to the Correspondent. Instructions can be faxed to the Client Service Department on fax 0844 561 5126. If you have any queries on the completion of the form please contact Client Service on Freephone 0800 022 3505.

CCLA Investment Management Limited (Registered in England No. 2183088 at the above office) is authorised and regulated by the Financial Services Authority and is the manager of the CBF Church of England Funds. The Trustee, The Central Board of Finance of the Church of England, is a Registered Charity No. 248711 and is Registered in England as a company limited by guarantee (No. 136413).