



Renunciation Form

Please complete this form in BLOCK CAPITALS, using black ink. One form should be used for a single transaction (photocopies are acceptable).

A. Transaction Details

Name of Account	
Designation	Account Number
I/We instruct CCLA to sell the following from the above-mentioned account:	
Units to the value of £	or Number of Units

B. Payment Details

Please indicate your payment instructions by ticking one of the following boxes (please note that we are only able to pay to a Bank or Building Society account in the Charity's name, not to a third party).

1 Pay the proceeds of the above sale by BACS to the following Bank/Building Society account in the Charity's name.

Bank/Building Society Name	Branch Title
Bank/Building Society Account Name	
Sort Code	Account Number
Building Society Reference (if applicable)	

2 Issue a cheque in favour of the Charity and send it to the Correspondent.

3 Transfer the proceeds to a COIF Charities Deposit Fund account. **C**

4 Transfer the units/proceeds to another existing COIF Charity Funds account in the Charity's name.

Full Name
Account Number

5 Transfer the units/proceeds to a new account. An application form in respect of this new account is attached.

C. Authorisation

We are authorised signatories on behalf of the Charity. The form has been signed in accordance with the current mandate held by CCLA. AUTHORISED CORRESPONDENT (to whom all correspondence will be addressed)

Title	Forenames	Surname
Address		
		Post Code
Daytime Tel. No.		Signature
Date		

AUTHORISED SIGNATORIES (if applicable)

Title	Forenames	Surname
Address		
		Post Code
Daytime Tel. No.		Signature
Date		

Title	Forenames	Surname
Address		
		Post Code
Daytime Tel. No.		Signature
Date		

Dealing in the COIF Charities Property Fund normally takes place on the last Thursday of each month. Your written instructions to deal should be at CCLA's office by 5.00pm on the preceding business day. All instructions received after this time will be held until the following dealing day. Contract Notes confirming the transaction will be sent to the Correspondent. Instructions can be faxed to the Client Services Department on 020 7489 6126. If you have any queries on the completion of the form please contact CCLA's Client Services Department on 020 7489 6010.

CCLA Investment Management Limited (Registered in England No. 2183088 at the above office) is authorised and regulated by the Financial Services Authority and is the manager of the COIF Charity Funds (Registered Charity Nos. 218873, 803610, 1046249 and 1093084).